



Fort Worth Code Compliance Department, Animal Care & Control Division (FWACC)

Volunteer Application

- ☐ Youth (age 15-17) ☐ PetSmart Alliance Volunteer ☐ Court/Organization Service
☐ Adult ☐ Shelter Volunteer ☐ Reclamation Fee Reduction
☐ PetSmart Hulen Volunteer

Mail to: Mike Matura 4900 Martin Street Fort Worth TX 76119

Please Print

Name _____
Last Name First Name Middle Initial
Address _____
Street # and name City State Zip
E-Mail _____ Date of Birth _____
Home Phone _____ Business Phone _____
Driver's License Number _____ Issued By _____
Current Employer _____
Emergency Contact _____ Phone _____

Do you have any conditions or limitations, which will require special arrangements? If so, please specify:

Are you currently pending trial or judgment or have you been given deferred adjudication or convicted of a crime?
Conviction does not necessarily disqualify you from volunteer opportunities.

- ☐ No ☐ Yes Give offense, date, and outcome on back of this page.

Indicate day(s) and time(s) you are available to volunteer.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							

Applicant Certification (Please initial next to each statement in place provided)

- _____ I give permission to the City of Fort Worth to inquire about my qualifications and/or character. I understand that the information requested is for the purpose of a background/reference check; and this check may be made by phone, writing, or via the internet and may include present and past employers, motor vehicle, and police records.
- _____ I authorize employers and any person who may have information concerning me and my background to furnish such information to the extent allowed by law and for the intended purpose of my application to perform as a volunteer for the City of Fort Worth, and hereby consent to the release of such information.
- _____ I certify that all information contained on this application and given at time of interview is true and complete to the best of my knowledge and belief. I understand that any misrepresentation, omissions or falsifications will result in my removal from volunteer consideration or dismissal if placed.
- _____ As a volunteer I agree to perform, to the best of my ability, the tasks as outlined in my job description or the tasks established by my supervisor; report to work on time, when scheduled, and if unable, to call my supervisor; to accept supervision, maintain confidentiality, observe stated goals, and objectives; and give my supervisor adequate notice before termination as a volunteer.
- _____ As a volunteer, I understand that I will be provided adequate workspace when and where applicable; and ongoing supervision, evaluation, and training.
- _____ As a volunteer, I understand that the City does not provide volunteers with employee benefits, accident insurance, death benefits, and workers compensation benefits for medical treatment or salary replacement for lost time due to injury; nor does the City carry commercial general liability insurance covering volunteers. I hereby forever release, acquit and discharge the City of Fort Worth and each of its, directors, trustees, agents, employees, affiliates, adoption partners such as but not limited to PetSmart Charities Inc., PetSmart stores, PetSmart employees, directors, suppliers, trustees agents and such from all liability for accidents or acts of negligence or gross negligence by anyone including the releases and indemnified parties at PetSmart Inc., PetSmart Charities Inc. or City of Fort Worth properties.

Applicant
Signature _____ Date _____

Parent/Guardian
If Applicant is a minor _____ Date _____

FWACC Representative _____ Date _____

Volunteer Requirements

- Complete an application. If you are under the age of 18, a parent or guardian must also sign your application.
- Applicants must be age 15 or older. (15-17 may only volunteer at PetSmart Adoption Centers.
- Pass a background check, if over age 17.
- You may not volunteer at the Fort Worth Animal Care and Control Center if you have a theft, drug or violent offense in your background.
- The Division must be able to place you; there must be a job for which you qualify.
- Reclamation Fee = \$12.50 per hour

Categories

A **Volunteer** is a person who wishes to donate their time, knowledge, and skills toward the betterment of the Fort Worth Animal Care and Control Center and the City of Fort Worth.

Community Service

Organization: applies to persons wishing to volunteer for service hours required by another agency or organization, for club membership, or for educational purposes.

Agency name _____
Number of Hours needed _____

Court-Ordered: applies to persons ordered to provide community service by an adult or teen court. (Because of the volume of applicants in this category, preference is given to Fort Worth residents.)

Number of Hours needed _____ Deadline _____
(FWACC cannot guarantee that hours can be completed by the court deadline.)

Reclamation Fee Reduction applies to persons wishing to volunteer to repay Fort Worth Animal Care and Control reclaimed animal fees. Fees are repaid at **\$12.50 per hour**. Volunteers are limited to **two fee repayments in ten years**.

Impound Number _____ Amount of fee _____ Hours required _____

*For more information, contact the volunteer coordinator:
Mike.Matura@fortworthgov.org or 817-392-7092.*

For Animal Care and Control Use:

Background check

Approved _____ Disqualified _____ Date _____

Amount of fee repaid _____ Date _____

Approval Signature: _____

Memo _____

